

Date: April 1 - June 30, 2019

1) Business Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, etc.
- ** "Meals and Incidentals" at RRC are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees and other miscellaneous business expenses.

Position	Dates	Destination	Purpose	Received Expenses					Non-Received		Grand Total		
				Airfare	Other Transportation*	Accommodation	Meals	Other***	Sub-total	Meals** & Incidentals		Other Transportation*	
President	May 30 - 31, 2019	Saskatoon, SK	Saskatchewan Polytechnic visit	743.66	\$48.00				\$791.66	\$6.05		\$6.05	\$797.71
President	July 2 - 7, 2019	Halifax/Boston	CiCAN Leadership Institute for Presidents and Directors Geeneral	697.17					\$697.17			\$0.00	\$697.17
				\$743.66	\$48.00	\$0.00	\$0.00	\$0.00	\$791.66	\$6.05	\$0.00	\$6.05	\$797.71

2) Business Meetings and Working Session Expenses

Red River College Policy provides for hosting and working session expenses to be reimbursed for College business activity

Business activity can include meetings with external parties and RRC employees

- * "Community Relations" includes meetings with community members, Board of Directors that the President is a member, community partners
- ** "Leadership Development" includes meetings with consultants and partners that are part of helping RRC leadership.

Position	Dates	Destination	Purpose	Received Expenses					Non-Received		Grand Total	
				Airfare	Other Transportation	Accommodation	Other	Sub-total	Meals & Incidentals	Other Transportation		
President	1/4/2019	Winnipeg, MB	Breakfast mtg: Capital Campaign (2 guests)					\$0.00	\$31.19		\$31.19	\$31.19
President	3/29/2019	Winnipeg, MB	Lunch mtg: Capital Campaign (2 guests)					\$0.00	\$31.84		\$31.84	\$31.84
President	4/3/2019	Winnipeg, MB	Parking: College Business			\$12.00		\$12.00			\$0.00	\$12.00
President	4/4/2019	Winnipeg, MB	Parking: Manitoba Chamber Breakfast			\$10.00		\$10.00			\$0.00	\$10.00
President	4/18/2019	Winnipeg, MB	Parking: Manitoba Chamber Breakfast			\$10.00		\$10.00			\$0.00	\$10.00
President	4/26/2019	Winnipeg, MB	Parking: Community Partner Event			\$9.25		\$9.25			\$0.00	\$9.25
President	5/15/2019	Winnipeg, MB	Parking: College Business			\$10.00		\$10.00			\$0.00	\$10.00
President	5/27/2019	Winnipeg, MB	Lunch mtg: Staff Regocnition (2 guests)					\$0.00	\$48.08		\$48.08	\$48.08
President	5/28/2019	Winnipeg, MB	Breakfast mtg: Changing Lives book chapter (2 guests)					\$0.00	\$22.56		\$22.56	\$22.56
President	5/29/2019	Winnipeg, MB	Lunch mtg: Community partner/Government Relations (2 guests)					\$0.00	\$29.24		\$29.24	\$29.24
President	5/31/2019	Winnipeg, MB	Lunch mtg: Capital Campaign (2 guests)					\$0.00	\$40.28		\$40.28	\$40.28
President	6/3/2019	Winnipeg, MB	Parking: College Business			\$10.00		\$10.00			\$0.00	\$10.00
President	6/4/2019	Winnipeg, MB	Parking: College Business			\$12.50		\$12.50			\$0.00	\$12.50
President	6/5/2019	Winnipeg, MB	Lunch mtg: College Business (2 guests) Internal					\$0.00	\$33.79		\$33.79	\$33.79
President	6/5/2019	Winnipeg, MB	Dinner mtg: College Business (5 guests) Internal					\$0.00	\$92.92		\$92.92	\$92.92
President	6/7/2019	Winnipeg, MB	Lunch mtg: Community Partner (4 people)					\$0.00	\$127.41		\$127.41	\$127.41
President	6/17/2019	Winnipeg, MB	Breakfast mtg: Board Chair (2 guests)					\$0.00	\$28.28		\$28.28	\$28.28
				\$0.00	\$73.75	\$0.00	\$0.00	\$73.75 #	\$485.59	\$0.00	\$485.59	\$559.34