

Date: October 1 - December 31, 2016

1) Business Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, etc.
- ** "Meals and Incidentals" at RRC are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees and other miscellaneous business expenses.

Position	Dates	Destination	Purpose	Received Expenses					Non-Received		Sub-total	Grand Total	
				Airfare	Other Transportation*	Accommodation	Meals	Other***	Meals** & Incidentals	Other Transportation*			
President	October 15 - 19, 2016	Shenyang, China	Opening ceremonies - Shenyang Institute of Engineering and RRC	2097.02	\$18.00	\$376.79	\$128.00			\$2,619.81		\$2,619.81	
President	October 3 - 4, 2016	Ottawa, Ontario	CICan Leaders Fall Forum	787.63	\$73.00	\$439.96	\$86.52	\$661.90		\$2,049.01		\$2,049.01	
President	November 13-15, 2016	Ottawa, Ontario	Polytechnics Canada National Strategy Group	712.42	\$128.55	\$712.09	\$310.17			\$1,863.23		\$1,863.23	
				\$3,597.07	\$219.55	\$1,528.84	\$524.69	\$661.90		\$6,532.05	\$0.00	\$0.00	\$6,532.05

2) Business Meetings and Working Session Expenses

Red River College Policy provides for hosting and working session expenses to be reimbursed for College business activity

Business activity can include meetings with external parties and RRC employees

- * "Community Relations" includes meetings with community members, Board of Directors that the President is a member, community partners
- ** "Leadership Development" includes meetings with consultants and partners that are part of helping RRC leadership.

Position	Dates	Destination	Purpose	Received Expenses					Sub-total	Grand Total	
				Airfare	Other Transportation	Accommodation	Meals & Incidentals	Other			
President	6/3/2016	Winnipeg	Parking - Honorary Diploma dinner		\$5.00				\$5.00	\$0.00	\$5.00
President	6/10/2013	Winnipeg	Parking - Breakfast meeting - Community partner		\$12.00				\$12.00	\$0.00	\$12.00
President	6/2/2016	Winnipeg	Parking - Deputy Ministers Gala Dinner		\$5.00				\$5.00	\$0.00	\$5.00
President	6/23/2016	Winnipeg	Parking - EMILI Board Meeting		\$10.00				\$10.00	\$0.00	\$10.00
President	6/22/2016	Winnipeg	Parking - MITT convocation and MOU signing		\$12.00				\$12.00	\$0.00	\$12.00
President	7/15/2016	Winnipeg	Lunch meeting - College programming						\$0.00	\$48.69	\$48.69
President	8/17/2016	Winnipeg	Parking - Senior Leadership Team retreat		\$14.00				\$14.00	\$0.00	\$14.00
President	9/22/2016	Winnipeg	Chinese VISA photo application				11.25		\$11.25	\$0.00	\$11.25
President	9/14/2016	Winnipeg	Registration - CICan Leaders Fall Forum						\$0.00	\$0.00	\$0.00
President	10/25/2016	Winnipeg	Lunch meeting - Aviation industry						\$0.00	\$48.09	\$48.09
President	10/26/2016	Winnipeg	Parking - meeting with provincial government		\$6.00				\$6.00	\$0.00	\$6.00
President	11/8/2016	Winnipeg	Lunch Meeting: Community partner						\$0.00	\$51.98	\$51.98
President	11/9/2016	Winnipeg	Parking: Manitoba Chamber of Commerce luncheon		\$10.00				\$10.00	\$0.00	\$10.00
President	11/10/2016	Winnipeg	Parking - roundtable discussion - federal government		\$10.00				\$10.00	\$0.00	\$10.00
President	11/18/2016	Winnipeg	Steel toed boots - safety requirement for STTC Donor and Stakeholder tours				135.49		\$135.49	\$0.00	\$135.49
President	10/5/2016	Steinbach	kms- Steinbach campus meeting		\$52.44				\$52.44	\$0.00	\$52.44
President	10/6/2016	Southport	kms - Southport campus meeting		\$69.92				\$69.92	\$0.00	\$69.92

