

**Date:** April 1 - June 30, 2017

**1) Business Travel Expenses and Professional Development**

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- \* "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, etc.
- \*\* "Meals and Incidentals" at RRC are reimbursed on a per diem basis while on business travel
- \*\*\* "Other" includes conference and professional development registration fees and other miscellaneous business expenses.

Position	Dates	Destination	Purpose	Received Expenses					Non-Received		Sub-total	Grand Total	
				Airfare	Other Transportation*	Accommodation	Meals	Other***	Meals** & Incidentals	Other Transportation*			
President	July 2-10, 2017	Mont Tremblant, QC	CICan Leadership Institute for Presidents	637.9				\$1,800.00	\$2,437.90			\$2,437.90	
									\$0.00			\$0.00	
									\$0.00			\$0.00	
				<b>\$637.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,800.00</b>	<b>\$2,437.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,437.90</b>

**2) Business Meetings and Working Session Expenses**

Red River College Policy provides for hosting and working session expenses to be reimbursed for College business activity

Business activity can include meetings with external parties and RRC employees

- \* "Community Relations" includes meetings with community members, Board of Directors that the President is a member, community partners
- \*\* "Leadership Development" includes meetings with consultants and partners that are part of helping RRC leadership.

Position	Dates	Destination	Purpose	Received Expenses					Meals & Incidentals	Other Transportation	Sub-total	Grand Total
				Airfare	Other Transportation	Accommodation	Other	Sub-total				
President	2/24/2017	Winnipeg, MB	Parking - State of the City Address		\$10.00			\$10.00			\$10.00	\$10.00
President	1/25/2017	Winnipeg, MB	Community partner gala event				\$50.00	\$50.00			\$50.00	\$50.00
President	4/11/2017	Winnipeg, MB	Lunch Meeting - Community partner (3 guests)					\$0.00	\$80.74		\$80.74	\$80.74
President	4/4/2017	Winnipeg, MB	Parking - Mtg - Community partner		\$10.00			\$10.00			\$10.00	\$10.00
President	4/21/2017	Winnipeg, MB	Parking - Chamber Breakfast - Premier Pallister		\$8.00			\$8.00			\$8.00	\$8.00
President	4/21/2017	Winnipeg, MB	Lunch Meeting - PSE partner (1 guest)					\$0.00	\$52.63		\$52.63	\$52.63
President	4/24/2017	Winnipeg, MB	Breakfast Meeting - Contractor (1 guest)		\$8.00			\$8.00	\$41.58		\$41.58	\$49.58
President	4/24/2017	Winnipeg, MB	Community partner gala event		\$12.00		\$250.00	\$262.00			\$0.00	\$262.00
President	4/26/2017	Winnipeg, MB	Parking - Meeting with Federal Government		\$8.00			\$8.00			\$0.00	\$8.00
President	5/3/2017	Winnipeg, MB	Lunch - Refugee student program (2 guests)					\$0.00	\$68.22		\$68.22	\$68.22
				<b>\$0.00</b>	<b>\$46.00</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>\$296.00</b>	<b>\$243.17</b>	<b>\$0.00</b>	<b>\$243.17</b>	<b>\$599.17</b>