

Date: October 1 to December 31, 2018

1) Business Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, etc.
- ** "Meals and Incidentals" at RRC are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees and other miscellaneous business expenses.

Position	Dates	Destination	Purpose	Received Expenses					Non-Received		Sub-total	Grand Total		
				Airfare	Other Transportation*	Accommodation	Meals	Other***	Meals** & Incidentals	Other Transportation*				
President	October 18-26, 2018	India	Delegation to India - International Education partners	\$2,262.72		\$1,235.25	\$437.57			\$3,935.54	\$120.00	\$120.00	\$4,055.54	
President	October 26-31, 2018	Ottawa, ON	Polytechnics Canada National Strategy Group/ BHER		\$80.00	\$881.65	\$325.35			\$1,287.00	\$24.40	\$24.40	\$1,311.40	
										\$0.00			\$0.00	
				\$2,262.72	\$80.00	\$2,116.90	\$762.92	\$0.00		\$5,222.54	\$120.00	\$0.00	\$120.00	\$5,366.94

2) Business Meetings and Working Session Expenses

Red River College Policy provides for hosting and working session expenses to be reimbursed for College business activity

Business activity can include meetings with external parties and RRC employees

- * "Community Relations" includes meetings with community members, Board of Directors that the President is a member, community partners
- ** "Leadership Development" includes meetings with consultants and partners that are part of helping RRC leadership.

Position	Dates	Destination	Purpose	Received Expenses					Sub-total	Meals & Incidentals	Other Transportation	Sub-total	Grand Total
				Airfare	Other Transportation	Accommodation	Other	Other					
President	10/4/2018	Winnipeg, MB	Breakfast mtg: Capital Campaign (2 people)						\$0.00	\$34.76		\$34.76	\$34.76
President	10/10/2018	Winnipeg, MB	Parking: Community partner event			\$8.00			\$8.00			\$0.00	\$8.00
President	10/11/2018	Winnipeg, MB	Lunch mtg: Community partner - Jane's (2 people)						\$0.00	\$49.19		\$49.19	\$49.19
President	10/13/2018	Winnipeg, MB	Breakfast mtg: Government Relations (2 people)						\$0.00	\$35.42		\$35.42	\$35.42
President	10/17/2018	Winnipeg, MB	Parking: Meeting with College employee			\$4.00			\$4.00			\$0.00	\$4.00
President	10/18/2018	Winnipeg, MB	Lunch mtg: Capital Campaign - Jane's - (3 people)						\$0.00	\$89.54		\$89.54	\$89.54
President	11/7/2018	Winnipeg, MB	Lunch mtg: Capital Campaign - Jane's - (2 people)						\$0.00	\$37.68		\$37.68	\$37.68
President	11/9/2018	Winnipeg, MB	Lunch mtg: Community partner - Jane's - (2 people)						\$0.00	\$50.45		\$50.45	\$50.45
President	11/14/2018	Winnipeg, MB	Lunch mtg: Capital Campaign - Jane's (2 people)						\$0.00	\$47.92		\$47.92	\$47.92
President	11/20/2018	Winnipeg, MB	Parking: RRC Board Planning session			\$13.00			\$13.00			\$0.00	\$13.00
President	11/22/2018	Winnipeg, MB	Lunch: Capital Campaign - Internal - (4 people)						\$0.00	\$106.05		\$106.05	\$106.05
President	11/23/2018	Winnipeg, MB	Lunch mtg: Capital project recognition - Jane's (5 ppl)						\$0.00	\$110.99		\$110.99	\$110.99
President	11/26/2018	Winnipeg, MB	Lunch mtg: Community partner - Internal (2 ppl)						\$0.00	\$47.48		\$47.48	\$47.48
President	11/29/2018	Winnipeg, MB	Lunch mtg: RRC team follow up - India (7 people)						\$0.00	\$324.50		\$324.50	\$324.50
President	12/5/2018	Winnipeg, MB	Lunch mtg: Capital Campaign - Jane's (3 people)						\$0.00	\$81.97		\$81.97	\$81.97
President	12/6/2018	Winnipeg, MB	Pakring: Community partner event			\$12.00			\$12.00	\$0.00		\$0.00	\$12.00
President	12/11/2018	Winnipeg, MB	Lunch mtg: Capital Campaign - Jane's (2 people)						\$0.00	\$52.97		\$52.97	\$52.97
President	12/11/2018	Winnipeg, MB	Dinner mtg: College event prep (3 people)						\$0.00	\$63.03		\$63.03	\$63.03
President	12/12/2018	Winnipeg, MB	Breakfast mtg: PSE partner						\$0.00	\$33.78		\$33.78	\$33.78
				\$0.00	\$37.00	\$0.00	\$0.00		\$37.00	\$1,165.73	\$0.00	\$1,165.73	\$1,202.73