

**Wednesday, December 16, 1998**

C709 Boardroom - RRC

5:00 p.m.

**MINUTES**

(B:98/11)

**In Attendance:**

**Governors:** R. Bullock, Chair  
B. Bachalo  
L. Bohnhardt  
D. Falcetta  
E. Martens  
M. Mayer  
V. Snyder  
T. Whiteman  
A. Wiebe

**Regrets:** L. McGinnis, Vice-Chair  
C. Bird  
D. Plett

**President:** J. Thachuk, Chief Executive Officer

**Treasurer:** C. Rushton, Chief Financial Officer

**Secretary:** J. Tribula, Executive Assistant to the Board

**Guests:** K. Webb, Vice-President Academic  
N. Konowalchuk, Vice-President, Administrative Affairs  
P. McGeachie, Vice-President, Training Enterprises  
B. Jones, Director, Marketing and Public Relations  
M.J. Loustel, Internal Auditor

**Call to Order**

With attendance constituting a quorum, the Chair called the meeting to order at 5:00 p.m.

1. **GUESTS – NIL.**

2. **CHAIR'S REMARKS**

The Chair advised that the Order in Council appointing a new Board Chair would be tabled in the Legislature on January 13, 1999. He reported on his meeting with Mrs. Linda McIntosh, Minister of Education and Training that included discussion on the

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process for collective bargaining, the five-year operational and organizational review, and the honorarias for Board members in the educational sector.

The Chair also commented on the joint meeting with the Council on Post-Secondary Education Board the following day, and the College's December Graduation Ceremony.

### **3. ACCEPTANCE OF AGENDA**

The Agenda was accepted as distributed.

### **4. NEW BUSINESS**

#### **4.1 1997/98 Academic Annual Report**

**MOTION B:98/11/1:** E. Martens/A. Wiebe

**THAT** the Board of Governors approve the 1997/98 Academic Annual Report.

**Carried**

#### **4.2 Red River College Draft Five-Year Strategic Plan**

The President presented the draft Strategic Plan for the years 1999 – 2004. She advised that the plan was developed from the Vision and is intended to be the vehicle to support long term planning. She noted there are now 11 objectives instead of the 13 originally included, and that each area will develop a specific business plan based on the strategies. A one-year action plan and the budget for the 1999/2000 fiscal year will be developed based on the strategic plan and the budget parameters that will be considered by the Board in January.

This draft plan is being presented to the College's staff in early January and the President will be requesting feedback. A final version of the plan will be presented to the Board in May 1999.

A discussion took place on the Board objectives and whether these should be combined with the College objectives. It was determined that at this time, the two should remain separate.

**MOTION B:98/11/2:** T. Whiteman/D. Falcetta

**THAT** the Board of Governors endorse the process and intent of the draft Strategic Plan.

**Carried**

### **5. ADOPTION OF MINUTES**

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Moved by D. Falcetta/B. Bachalo that the Minutes of the November 23, 1998 Board of Governors meeting be adopted as amended.

**Carried**

Moved by B. Bachalo/M. Mayer that the Minutes of the November 25, 1998 Board of Governors meeting be adopted.

**Carried**

### **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **6.1 Board Objectives**

The Board reviewed the action sheet of the 1998/99 Board Objectives.

#### **6.2 Tour and Joint Meeting with COPSE**

The Board reviewed the proposed agenda for the December 17, 1998 joint meeting with the Council on Post-Secondary Education Board.

### **7. PRESIDENT'S REPORT**

The President tabled her report for the period November 17 to December 9, 1998.

### **8. COLLEGE COUNCIL**

The draft Minutes from the December 8, 1998 College Council meeting were tabled.

### **9. VIP CAMPAIGN CABINET**

#### **9.1 Update on the Capital Campaign**

An update of the capital campaign was provided to the Board. The President reported that Dr. Barry Garbutt's term as Campaign Director has been extended until the end of June, 1999.

### **10. ACADEMIC/PLANNING COMMITTEE**

The Minutes of the November 25, 1998 Academic/Planning Committee meeting were attached to the agenda. No meeting of this committee was held in December.

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### 10.1 Academic Monthly Report

*Focus*, the Academic report for the month of November was tabled for information.

## 11. ADMINISTRATIVE AFFAIRS COMMITTEE

The Minutes of the November 25, 1998 Administrative Affairs Committee meeting were attached to the agenda. No meeting of this committee was held in December.

### 11.1 Monthly Financial Report

The Board reviewed the financial results for the five months ended November 30, 1998.

## 12. AUDIT COMMITTEE

Ms. Rushton advised that she met with Mr. McGinnis, Chair of the Audit Committee, last week to review the management letter received from Grant Thornton, and to discuss the process for the selection of a College auditor. The government has advised that it will not be involved in approving the selection of the College's auditors, but offered assistance if required. A request for proposal will be sent out from the College and the Audit Committee will bring forward a recommendation for the appointment of the new auditor to the March or April Board meeting.

## 12. EXECUTIVE COMMITTEE

The Chair commented on the annual performance evaluation of the President noting that the Board is pleased with Ms. Thachuk's performance. The detailed results of the review will be considered in the Committee of the Whole meeting.

**MOTION B:98/11/3:** D. Falcetta/A. Wiebe

**THAT** the Board of Governors accept the December 9, 1998 Executive Committee report.

**Carried**

### 12.1 Red River College Foundation

The Executive Committee has recommended that the development of the Red River College Foundation proceed since the roles of the Foundation and the current capital campaign have been defined.

Mr. Martens has agreed to chair a subcommittee that will establish the parameters for the Foundation. He noted that the College would need appropriate legal and accounting advice, as well as appropriate funds to establish the Foundation. A

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framework for the activities that need to be addressed will be developed and tabled at the January Board meeting.

### **13. CORRESPONDENCE**

The Board reviewed the following correspondence:

*Sent by Board: - Nil*

*Received by Board:*

13.1 R. Bullock, Letter of Resignation – *December 1, 1999*

### **14. INFORMATION ITEMS – NIL.**

### **15. NEXT BOARD OF GOVERNORS' MEETINGS - DECEMBER 17, 1998 AND JANUARY 27, 1999**

### **16. OTHER BUSINESS**

#### **16.1 National Conference on Education**

Attached to these Minutes is a summary of the National Stakeholders Working Session on Student Financial Aid that student Board member, Lindsey Bohnhardt, attended in December.

#### **16.2 Presentation to Ralph Bullock**

Board Chair, Ralph Bullock, was honoured for his dedication and tremendous contribution to the College. His term as Chair ends on December 31, 1998 and the Board extended best wishes to Dr. Bullock.

### **17. COMMITTEE OF THE WHOLE**

The Board held a meeting of the Committee of the Whole.

The meeting adjourned at 6:50 p.m.

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Ralph Bullock, Chair

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Jennifer Tribula, Secretary