

Regular Board Meeting

**Wednesday, January 22, 2014
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 14/01**

IN ATTENDANCE

Governors:	Kathy Knight, Acting Chair Jocelle Cuvos Leah Gazan Marilyn Kenny Ron Koslowsky Ruth Lindsey-Armstrong Bruce North Don Robertson	Regrets:	Catherine Cook Richard Lennon Maureen Prendiville
CEO:	Stephanie Forsyth, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Diane Ready, Vice-President, Finance and Administration & CFO		
Administration:	Nancy Alexander, Vice-President, HR Services and Sustainability Stan Chung, Vice-President, Academic and Research Christine Crowe, Vice-President, Community Development David Rew, Vice-President, Student Services and Planning		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:05 p.m.

2. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole *in camera* at 5:06 p.m. to receive a presentation and discuss budget matters.

2.1 Strategic Theme Report – Fuel Manitoba’s Economic Growth and Community Development

The Vice-President, Academic and Research provided the Board with an overview of actions being undertaken to further RRC’s strategic initiative to *enhance the connections between academic programs and applied research activities with community and workforce development needs.*

2.1 Strategic Theme Report (continued)

S. Chung informed the Board that the College's concept of an academic plan has been renewed with the adoption of a *Program Lifecycle* approach that involves three systems: program development, program quality and program sustainability. These systems work together to produce programming that is responsive, appropriately supported, and linked the strategic plan.

S. Chung reviewed proposed new programs identified through discussions with industry and submitted to COPSE for funding/support. The proposals include certificate, diploma and degree programs.

Board members were advised that applied research is helping to build capacity at all levels of the College. The strategic plan's increased focus on applied research and innovation has resulted in RRC being ranked second in Canada for engagement of college faculty in applied research. The College is also one of the country's top ten applied research institutions as determined by research funding.

The Board recessed from 5:55 p.m. – 6:40 p.m.

3. APPROVAL OF AGENDA

That the Regular Meeting Agenda of January 22, 2013 be approved. – CARRIED

4. APPROVAL OF MINUTES – NOVEMBER 27, 2013

MOTION B 14/01/01

That the Minutes of the November 27, 2013 Board of Governors Meeting be approved. – CARRIED

5. NEW BUSINESS

5.1 Budget Parameters – 2014/15

The Vice-President, Finance and Administration presented proposed Budget Parameters that will be used to develop the 2014/15 operating and capital budgets.

MOTION B 14/01/02

That approval be granted for the 2014/15 operating and capital budget to be developed based on the parameters outlined in a memorandum dated January 22, 2014 from D. Ready. – CARRIED

5.2 Execution of Documents – Revised Board Resolution

MOTION B 14/01/03

That the Revised Board Resolution regarding Execution of Documents dated January 22, 2014 be approved. – CARRIED

5.3 Policy Monitoring Report – Ends: Community of Life-Long Learners

MOTION B 14/01/04

That the Monitoring Report for Board Policy 1.0(c) – Global Ends: Community of Life-Long Learners dated January 22, 2014 be accepted as presented. – CARRIED

6. REPORTS

MOTION B 14/01/05

That the following reports be received as information. – CARRIED

6.1 Finance and Administration Committee – Minutes of November 27, 2013

6.2 Financial Report Ending December 31, 2013

On behalf of the Board, M. Kenny acknowledged the efforts of the Financial Services team in providing the quarterly financial report within January's short time frame.

6.3 College President's Report

6.4 Vice-Presidents' Reports

6.5 Students' Association President's Report

6.6 Employee Member's Report – College Council

6.7 Academic Annual Report – 2012/2013

7. FOR INFORMATION

The Board received the following information:

7.1 *Board Leadership Newsletter*, No. 130, Nov-Dec 2013

7.2 *AGB Trusteeship*, Sep/Oct 2013

8. IN CAMERA SESSION

The Board held an *in camera* session at 7:05 p.m. with the President, Executive Assistant, Vice-President, Finance and Administration and Vice-President, HR Services and Sustainability.

The Executive Committee Minutes of January 13, 2014 were reviewed. Reports were also provided on building projects and legal matters.

8.1 Collective Agreement Negotiations

In compliance with the Board's Conflict of Interest Policy, Board member R. Lindsey-Armstrong was excused from the meeting at 7:55 p.m. related to her membership in the MGEU.

Vice-President N. Alexander provided the Board with an update on collective agreement negotiations with the MGEU.

Upon resuming the regular session at 8:04 p.m. the following motion was presented:

8.2 Executive Committee – Minutes of January 13, 2014

MOTION B 14/01/06

That the Executive Committee Minutes of January 13, 2014 be received as information. – CARRIED

The meeting adjourned at 8:05 p.m.

Signed

**Kathy Knight
Acting Chair**

Signed

**Kathi Gudmandson
Secretary**