



BOARD OF GOVERNORS

REGULAR MEETING

MINUTES
B 24/07

Date	Monday, March 25, 2024 @ 4:00 pm
Location:	Virtual/Microsoft Teams
Members present:	Loren Cisyk (Chair), Stu Charles (Vice-Chair), Ashley Richard, Gbolahan Oduntan, Lea Clarke, Phyllis Reid-Jarvis, Prachi Ravi Chawla, Ruth Ola, Vassan Aruljothi Fred Meier (President and CEO)
Regrets:	Kevin Gill, Jeff Doneza
Staff:	Lynn Zapshala-Kelln (Treasurer), Vice-President, Finance and Administration; Jeanine Weber, Executive Director, Academic Conor Lloyd, Director, College and Public Relations Shelly Smith-Hines, Director, Development Mandy Robinson, Director, Enrolment Services and Registrar Angela Ferris, Academic Portfolio and Governance Coordinator Tiffany Jones, Governance Advisor, Sr. Strategic Advisor
Guests:	None
Recording Secretary:	Tiffany Jones, Governance Advisor, Sr. Strategic Advisor

1.0 Convene the Meeting

In absence: Kevin Gill, Jeff Doneza

1.1 Welcome and Land Acknowledgement

Loren Cisyk, Chair of the Board of Governors welcomed everyone to the meeting.

Loren began the meeting with a land acknowledgment.

Fred Meier, President and CEO, introduced Angela Ferris, Academic Portfolio and Governance Coordinator to the Board, informing them that Angela is attending this meeting for professional development purposes, with Loren’s approval.

1.2 Call to order, recognition of quorum

With attendance constituting a quorum, Loren called the meeting to order at 4:01 pm.

1.3 Declaration of conflict of interest

Loren asked if any members wish to declare conflicts to any of the agenda items at today’s meeting.

No conflicts were declared.

1.4 Agenda dated March 25, 2024

Motion B 24/03/01

Moved by Phyllis Reid-Jarvis, **Seconded** by Ashley Richard,
THAT the regular meeting agenda dated March 25, 2024, be approved.

The motion was **CARRIED**.

4:02 pm

CLOSED SESSION

2.0 Closed Session Reports

2.1 Comprehensive Campaign Report

Fred Meier, President and CEO, welcomed Shelly Smith-Hines, Director, Development. The information report was presented by Shelly and received by the Board.

Discussion ensued.

The Board expressed their support for the achievements made.

4:07 pm

Shelly Smith-Hines is no longer in attendance.

2.2 Communications and Government Relations Report

The information report was presented by Conor Lloyd, Director, College and Public Relations, and was received by the Board.

Fred provided information about the Proud Partner campaign.

Discussion ensued.

The Board evaluated the application and evaluation process for the Proud Partner campaign, expressing their support for the campaign.

4:19 pm

Conor Lloyd is no longer in attendance.

Jeanine Weber and Mandy Robinson are now in attendance.

2.3 International Education Update

The information report was presented by Jeanine Weber, Executive Director, Advancement, and received by the Board. Mandy Robinson, Director, Enrolment Services and Registrar participated in the discussion along with Lynn Zapshala-Kelln, Vice-President, Finance and Administration, and Fred.

Discussion ensued.

The board asked for clarification on the Provincial Attestation Letter process.

Jeanine provided the response.

The Board expressed appreciation for the work done by the team to ensure the voices of stakeholder groups are heard.

The Board considered the allocation and estimated approval rate, and its rationale and impacts.

The Board examined potential strategies to ensure diversification of students, while also prioritizing revenue to ensure sustainability.

Fred provided information regarding the emerging status of other post-secondary institutions within Winnipeg and their responses to this issue, including providing an update on a local public private partnership. Stu and Fred spoke to advocacy efforts made and informed the board of the government's actions towards various post-secondary institutions to ensure compliance with the spirit of the government directives.

4:59 pm

Jeanine Weber and Mandy Robinson are no longer in attendance.

3.0 New Business

3.1 2024 Honorary Degree/Diploma Recipient Nomination

The Report was presented by Fred and received by the Board. Fred highlighted Dr. Frain's achievements.

Motion B 24/03/02

Moved by Phyllis Reid-Jarvis, **Seconded** by Lea Clarke,
THAT the Board of Governors approves the Tributes Steering Committee recommendation to award Dr. Jennifer Frain, C.Psych. with an Honorary Diploma in Disability and Community Support.

The motion was **CARRIED**.

5:02 pm

3.2 Contracts for approval

As per the Executive limitations policy, the information was presented by Lynn Zapshala-Kelln, Vice-President, Finance and Administration, and received by the Board.

The Board expressed support to periodically bring contracts to tender to ensure value.

The Board explored the inclusion of virtual simulation training versus live equipment training.

The Board asked for an implementation update on the sustainable procurement policy and any impacts thus far.

Lynn provided the response.

The Board considered the influence the new sustainable procurement policy can have on partners such as Apprenticeship Manitoba.

Motion B 24/03/03

Moved by Stu Charles, **Seconded** by Gbolahan Oduntan,

THAT the Board of Governors authorizes the signing of contracts with value over \$500.0, and anticipated start dates in the period March 1 through April 30, 2024.

The motion was **CARRIED**.

5:13 pm

3.3 Investment Committee meeting minutes, December 2024

In lieu of Jeff Doneza, Chair of the Boards Investment Committee, Loren presented the approved Investment Committee meeting minutes from the December meeting, which the Board received as information.

The Board asked for an update on the status of a revised Investment Policy Statement.

Lynn provided the response.

5:13 pm

OPEN SESSION

4.0 Open Session Reports

4.1 Board of Governors meeting minutes dated February 26, 2024

Motion B 24/03/04

Moved by Ashley Richard, **Seconded** by Phyllis Reid-Jarvis,
THAT the meeting minutes dated February 26, 2024, be approved as written.

The motion was **CARRIED**.

5:16 pm

4.2 College Presidents Report

Fred reported on various internal and external engagement activities and provided institutional updates highlighting initiatives including RRC Polytech's second annual Inclusion week, International Women's Day – Women in Mental Health Panel, and meetings with the donor community.

The Board discussed post-education trends of African Caribbean communities and examined the recruitment strategies in place for specific communities. Fred participated in the discussion.

5:28 pm

4.3 Students Association Presidents Report

Prachi Chawla, the Student Board Member / Student Association President reported on initiatives of the Student Association including its awards program celebrating the outstanding contributions of professors, and the renovation of the Cave.

5:32 pm

4.4 Employee Members Report: College Council

Vassan Aruljothi, the Employee Board member reported on the topic items from the February College Council meeting also mentioning the efforts to see more representation on the council from the various regional campuses.

5:36 pm

5.0 Other Business

5.1 Next Meeting, April 29, 2024 (virtual @ 5pm)

Loren informed the Board the next meeting will be held in virtual format with the start time of 5 pm to accommodate attendance at the CIGan Conference.

5:37 pm

Lynn Zapshala-Kelln and Angela Ferris are no longer in attendance.

No further business was tabled.

IN CAMERA SESSION

6.0 In Camera Session (*Staff present: Fred Meier, Tiffany Jones*)

5:41 pm

Fred is no longer in attendance.

7.0 Closing

7.1 Adjournment

Loren adjourned the meeting at 5:44 p.m.

This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.

Recommendation to approve the meeting minutes.

Moved by Gbolahan Oduntan, Seconded by Stu Charles,
THAT the Board of Governors approves the meeting minutes dated March 25, 2024, as recorded.

SIGNED

Loren Cisyk, Chair, Board of Governors
Approval Date: April 29, 2024

SIGNED

Tiffany Jones, Board Secretary