



ABOUT US

Turning Leaf is a non-profit, charitable organization that provides person-centered, crisis and treatment services to low and high-risk vulnerable and marginalized individuals living with mental illness and intellectual challenge in our community. Turning Leaf's support is customized to every individual's needs and risk level. We offer crisis-intervention and treatment services, community support, day program services, residential support (including emergency housing, 24-hour homes, cluster housing, and home share), a harm reduction program, clinical services, indigenous services and more.

We are proud to be recognized as one of Manitoba's Top Employers of 2024. This honour distinguishes Turning Leaf as a leader in our industry, and as one of the top places to work in the province.

WHO WE SUPPORT

The participants of our programs are often deeply impacted by their circumstances which can become barriers to living safely and independently in the community. Trauma, homelessness, poverty, addictions, discrimination, sexual exploitation, societal stigmas, and lack of access to resources are some of the barriers our participants face every day.

MAKE AN IMPACT

Being a part of the Turning Leaf family means you will have the opportunity to make a direct and positive impact on people's lives every day. The work is challenging in all the best ways and deeply rewarding. Many of our employees say they have found their life's purpose while working here.

Turning Leaf provides ongoing, meaningful training to ensure we remain an industry leader and that our employees have the skills and confidence to be successful in their careers. We are an organization that pledges to uphold a workplace culture of diversity, equity, inclusion, compassion, and respect.

We are growing more and more all the time and we are always hiring. If you feel called to be a part of the Turning Leaf team, please apply today.

New Hire Incentive Program: Full/Part-Time new hires will receive a \$200 bonus after six months of employment.

JOB SUMMARY

Turning Leaf Support Service's Social Enterprise Program is dedicated to offering participants meaningful opportunities in gaining work experience within a safe, inclusive, and supportive environment. The Social Enterprise Direct Support Professionals plays a crucial role in this initiative, reporting directly to the Social Enterprise Manager. This position is responsible for assisting in the seamless implementation and management of the day-to-day operations, ensuring that all activities run smoothly and effectively.

In addition to these responsibilities, the Social Enterprise Direct Support Professionals will collaborate closely with frontline staff from other Turning Leaf programs. This collaboration is essential in providing comprehensive support to participants while they are on job sites. The role also requires the Social Enterprise Support Worker to proactively address any concerns or issues that may arise, whether from participants, staff, customers, or stakeholders, ensuring that all parties involved are satisfied and that the program maintains its high standards of service.

ESSENTIAL REQUIREMENTS

- Cover letter and updated resume
- 18 years of age or older
- Available 35-40 hrs p/week
- Clear Criminal Record with Vulnerable Sector Check (no older than three months)
- Adult Abuse Registry check (no older than three months)
- Child Abuse Registry Check (no older than six months)
- Valid drivers license and access to reliable vehicle is required
- Minimum two years direct support experience working in a residential or community setting
- Minimum of 1 year experience in supervision would be considered an asset
- Dedication to continuous profession/skill development
- Experience effectively navigating high-risk situations using verbal de-escalation techniques, with the ability to remain calm in potentially high-stress environments.
- An understanding/experience in small business development is considered an asset
- Valid First Aid certificate
- Three employment references

QUALITIES AND QUALIFICATIONS

Social Enterprise Direct Support Professionals should demonstrate emotional awareness and have the ability to remain calm in escalated situations. Direct Support Professionals are encouraged to engage in interpersonal relationships judiciously, empathetically, and professionally while executing their responsibilities and providing person-centered supports.

In addition, Social Enterprise Direct Support Professionals must possess experience with and skills in:

- Strong attention to detail and organization
- Excellent ability to communicate issues and successes for participants
- Consistency with processes and daily tasks
- Self-starter and proactive approach in resolving problems and issues
- Excellent oral and written communication skills
- Ability to read, analyze and interpret general information and data
- Ability to interact with all levels of personnel. Treat all with dignity and respect. Open and receptive to people's needs
- Troubleshoot skills
- Ability to present information clearly, demonstrate procedures, and respond to questions effectively.
- Strong ability to communicate effectively with individuals who have varying communication abilities and limitations, demonstrating adaptability and empathy in responding to different communication styles and needs.

SUMMARY OF JOB DUTIES AND RESPONSIBILITIES

- Ensuring weekly schedules are being followed
- Quality control of the work being done by the participants and if needed
- Completing the contracts for the week if there are not enough participants to partake in the work
- Supporting frontline staff to be effective supports for our participants while on jobsites
- Address concerns or issues that may arise from participants, staff, and our customers/contracts.
- Participate in the development of future programming
- Assist with the development of the Bed Bug Heat Treatment Social Enterprise
- Other duties as assigned

BENEFITS

- Health Benefits (Full-time employees)
- GRRSP Program (optional)
- Paid Wellness Time (Full-time employees)
- Bereavement and Compassionate Care Time
- Mileage Reimbursement (when applicable)
- Employee Family Assistance Program (EFAP)
- Paid training (First Aid/CPR, NVCI, VPA, etc.)

HOW TO APPLY

Applicants can express their interest by submitting a cover letter that clearly demonstrates why they are the ideal candidate (cover letters must cite specific examples congruent with the posting requirements) along with their resume to careersmb@tsservices.ca We thank all applicants, but only those being considered for an interview will be contacted.

Turning Leaf Services is an equal opportunity employer that pledges to uphold a workplace culture of diversity, equity, inclusion, compassion, and respect. Turning Leaf offers competitive salaries and excellent benefits and is committed to cultivating an environment where work-life balance is valued.