

President and CEO

### Quarterly Expense Report

October 1, 2024 to December 31, 2024

	Parking	Business Meals & Hospitality	Conference Professional Development	Transportation	Accommodations	Meals while in Travel Status	Incidentals	Communications	Other	Total
<b>October</b>	\$ 72.00	\$ 171.83	\$ -	\$ 8,457.07	\$ 3,151.86	\$ 352.10	\$ 125.60	\$ -	\$ -	\$ 12,330.46
<b>November</b>	\$ 3.70	\$ 157.44	\$ -	\$ 15.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 176.57
<b>December</b>	\$ -	\$ -	\$ -	\$ 9.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9.28
<b>Total</b>	<b>\$ 75.70</b>	<b>\$ 329.27</b>	<b>\$ -</b>	<b>\$ 8,481.78</b>	<b>\$ 3,151.86</b>	<b>\$ 352.10</b>	<b>\$ 125.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,516.31</b>

Additional Notes:

- October Southeast Asia Mission - Partnership Building; Polytechnics Canada Meeting
- November Donor/Stakeholder Meetings; Government Relations Meetings
- December Donor/Stakeholder Meetings; Government Relations Meetings